



CDMHA Board Meeting Report: 7 January 2019

Present: Shawn Swayze, Lisa Turner, Beth Wise, Connie Scott, Don Sauve, Dave Pickering, Jamie McMaster, Traciann Fisher, Candace Adams, Kim Lichty, Jeff MacDonald, Jason Clark

Regrets: Leanne Tinebra, Brent Fehrman, Jenn Fess, Paul Robertson, Erin Noble

Absent:

Late:

Left Early:

Members:

Meeting Called to Order: 6:29 pm

Meeting Chair & Time Keeper: Shawn Swayze, VP LL

Agenda & Meeting Minutes:

- **Motion** to accept Jan 2019 meeting agenda by; Candace Adams
Seconded by; Don Sauve
Motion Carried.
- **Motion** to accept Dec 2018 meeting minutes by; Jamie McMaster
Seconded by; Kim Lichty
Motion Carried.
 - Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Practice schedule updated to January 13 - Practices in 2019 will be added asap on a week by week basis while OMHA playoff series are scheduled, Rep/AE Playoff schedules are completed & LL Playoff schedules are completed....teams need to check the website on a regular basis as changes to the schedule will be required & there will be additions/changes to the schedule with short notice
- Local League TBS Games - 0
- Rep/AE TBS Games - 1 Away(1)
- LL Regular Season games to be completed by January 13
- Rep/AE League Playoff games have been added to the website
- Caledonia required to complete Novice & Atom LL schedules for Playoffs. Novice is completed.
- LL playoff schedules for Novice, Pee Wee & Bantam have been added to the website
- LL League playoff games to be completed by March 8
- Rep/AE League playoffs to be completed by March 10 with 50% required to be completed by February 24
- Spring Ice needs to be requested by 27 Jan 2019, confirm that we would like to have tryouts for Rep/AE Novice – Bantam in the spring.

Registrar's Report – Mike:

- No Report Issued.

VP of Rep/AE Report – Jason:

- CDMHA Affiliated Player Policy - once a player is removed from the roster they are no longer a player on your team and therefore, you cannot AP a player for a player that doesn't exist as a player is AP'd in the absence of the regular player for illness, injury etc.
- The Board will look at the AP policy and come up with some wording in the future that can cover what is in the best interest of all the players in the Association
- There was an issue still with a jersey for the Bantam Rep team and we still don't have the jersey even though they have given us 4 different versions
- OMHA have allowed a team to move levels (St. Thomas) which is an A Centre and they have won the majority of their games this season, Jason is following up with the OMHA as there was another team allowed this in the AE loop for the Southern Counties even though there was a September deadline for teams to drop down. This seems to have happened in other levels as well so we are following up with the OMHA.
- Rep Asst coach is off the bench due to not having a police check and there has been a lot of push back on these police checks. People need to understand that these checks are done for the safety of all the children playing hockey. From here on forward, the head coach will be responsible to follow up on these and ensure their staff have them.
- There have been parents asking already for coaching applications for next season – we will need to update the current application and they will need to be posted by mid-January to be due for mid-February, interviews at the end of February

VP of Local League Report – Shawn:

- Recommendation made from last year for the play offs due to team shortages – Novice (6 teams) instead of splitting are doing a round robin and Bantam (7 teams) is doing this as well, Atom and PeeWee are already split and they are waiting on Midget results from tonight to determine this.
- Hagersville will host the finals for LL
- There have been a lot of issues in the dressing room and therefore coaches have been advised to be in the dressing room – 2 deep so that this doesn't happen. There seems to be a lot of pranking going on between players.

Tyke Convenor/Coordinator Report – Candace/Brent:

- Candace is working on the list for those parents who are still missing the speak out or still need to add them to their Hockey Canada profile and still getting police checks

Development Convenor Report – Jeff:

- 27/30 for IP, Tyke, Novice. LL – Atom/PeeWee only 14/30. Rep/AE 24/30 in our second block.
- For LL next year – we will do one block of 10 weeks and be done with it but do 2 blocks of 7 for the younger levels and Rep/AE. There was interest from other associations and the River Cats.
- Jeff will be looking into a checking clinic for the spring (before try-outs) and then another one for early September once the teams are picked – these checking clinics will be open to all Bantam aged players LL, Rep and AE.

Equipment Manager's Report – Leanne:

- I will replace the missing jerseys #'s bringing the total of jerseys for each division back up to 30 jerseys as discussed last meeting. Please discuss/vote on (if needed) to proceed with ordering extra try out jerseys for each division...
- Novice: replace 7 missing
- Total # try out jerseys 30
- Atom: replace 4 missing and order
- 10 extra (5 of each colour blue/red)

- Total # try out jerseys 40
 - Pee Wee: replace 7 missing and order
 - 20 extra (10 of each colour orange/green)
 - Total # try out jerseys 50
- Bantam: replace 6 missing and order
 - 20 extra (10 of each colour yellow/navy)
 - Total # try out jerseys 50
- Midget: replace 11 missing and order
 - 20 extra (10 of each colour white/black)
 - Total # try out jerseys 50
- Mike at Off the bench can do them for 10 bucks each.
- Motion by Jamie McMaster to approve the purchase of jerseys as noted above by Leanne and seconded by Beth Wise – all in favour.

Gate and Time Keeper Convenor Report – Connie:

- Rep/AE playoffs started and parent passes are no longer valid.
- LL will not be valid by the 13th.
- This information will be posted on the website and an e-mail blast will also be sent

Treasurer's Report – Jeff:

- See Annex A.

Website – Beth:

- Beth is working away on cleaning up the website and posting information that is being sent

Challenge Cup – Beth:

- The room roster money has not been accounted for at this time and Beth is following up with this. The Challenge Cup revenue has been reconciled at this time and given to Jeff to deposit.
- The tournament application has been submitted for next year and Beth has provided a budget for approval for next year (see Annex E) Beth has made a motion to approve the budget for the 2019 Challenge Cup, seconded by Jamie McMaster – all in favour – motion approved.
- Beth will be posting on the website about someone looking to shadow for the Challenge Cup for the upcoming years.

VP of Business Report – Lisa:

- Sponsor pricing for the half ice boards – they would be \$200 each (approx..)
- Suggestion of a sponsored roll up sign for both upstairs and downstairs with the reason why we are collecting the fees and what the actual fees are
- Lisa has spoken to a rep from the Jersey tender and provided them with the majority of issues that we have had with this supplier and advised that they most likely will not get the tender next year unless they can truly prove to us that they deserve to have the tender
- See Annex D – sponsorship packages for the upcoming season as Lisa would like to start asap to approach the local businesses for both sponsorship for the Association as well as Challenge Cup. Motion from Lisa Turner to accept the sponsorship packages as set out below. Seconded by Jamie McMaster – all in favour – motion approved.

Past - President's Report – Jamie McMaster:

- See Annex B – Boundaries between Hamilton and other districts for 2019/2020
- Contracts for the playoffs - John Kichinko is taking care of these
- In Camera 7:54 pm Out of Camera Out of Camera 8:22 pm

- Motion by Jamie McMaster to accept the resignation of Michael Kichinko from the position of Registrar, seconded by Lisa Turner - all in favour – motion approved.

Open Business:

- **Action:** Affiliate Player Policy Changes
- **Discussion:** See Annex C – this will continue to be reviewed and revisited in the future
- **Action:**
- **Discussion:**
- **Action:** Registrar Position
- **Discussion:** Michael Kichinko mentioned that consideration should be taken to getting someone to shadow him in the Registrar position. A constitution amendment will be proposed for the AGM for this position.
- **Action:**
- **Discussion:**

New Business:

- **Action:** Sports Banquet vice Awards Ceremony at the AGM.
- **Discussion:** We also need to get out information to the coaches/teams regarding nominations for the upcoming awards; We will split into two parts – an awards night and an AGM. Beth, Candace, Jamie and Traciann will look into making this happen.
- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

There were no e-mail votes.

Deferred from last Meeting:

Deferred to Next Meeting:

Committee for selection of Rep/AE Coaches

Motion to adjourn by: Jeff MacDonald

Seconded by; Don Sauve

Motion Carried.

Meeting Adjourned – 8:29 pm

Appendix A
Financial Reports

Caledonia and District Minor Hockey Association
Profit and Loss
May 2018 - April 2019

	Total		
	May 2018 - Apr 2019	May 2017 - Apr 2018 (PY)	Budget
INCOME			
4140 Gate Income	15,980.00	46,108.30	45,000.00
4200 Registration	213,370.00	218,231.99	218,000.00
4240 Sponsorships/Donations	8,555.75	9,458.10	8,000.00
4250 Coaching Clinic Fees		3,520.00	
4290 Rep Team Fees	27,225.00	27,400.00	27,400.00
4300 Rep Tryout Fees	9,400.00	1,550.00	1,300.00
4310 Other Income	261.00		
4320 Team Extra Ice Payments	8,142.68	13,705.28	13,000.00
4500 Challenge Cup Tournament			
Total 4500 Challenge Cup Tournament	\$ 2,639.00	\$ 26,166.99	\$ 26,166.99
4800 Player Development	11,300.00	10,680.00	10,000.00
Total Income	\$ 296,873.43	\$ 356,820.66	\$ 348,866.99
GROSS PROFIT	\$ 296,873.43	\$ 356,820.66	\$ 348,866.99
EXPENSES			
5020 Advertising		57.99	
5040 Audit Fees	6,497.50	6,215.00	6,215.00
5050 Bookkeeping Fees	346.73	921.85	900.00
5060 Awards & Trophies	109.61	1,370.69	1,600.00
5080 Bank Fees	5,078.06	6,095.31	7,400.00
5081 QE Fees	1,368.12	1,348.06	
Total 5080 Bank Fees	\$ 6,446.18	\$ 7,443.37	\$ 7,400.00
5100 Team Parties	3,423.25	5,714.46	5,500.00
5160 Equipment	411.32	7,345.00	
5161 House League Jerseys & Socks	13,028.07	4,491.20	15,000.00
5162 Rep Jerseys & Socks	25,071.49	2,868.81	23,000.00
5164 Supplies	768.06	1,112.04	3,500.00
Total 5160 Equipment	\$ 39,278.94	\$ 15,815.05	\$ 41,500.00
5185 Hockey Development			
5170 Player Development	6,605.95	14,991.49	15,000.00
5175 Goalie Development	300.00		
5180 Coach/Trainer Development	2,146.29	9,011.25	7,000.00
Total 5185 Hockey Development	\$ 9,052.24	\$ 24,002.74	\$ 22,000.00
5200 Ice Rental - Hockey	119,858.22	200,872.39	192,000.00
5220 Ice Scheduler	4,000.00	6,000.00	6,000.00
5230 Referee Scheduler	1,408.00	2,025.00	2,200.00
5235 Other Miscellaneous Service Cost	-16.96		
Total 5230 Referee Scheduler	\$ 1,391.04	\$ 2,025.00	\$ 2,200.00
5260 Office Expense	15.26	1,995.73	1,700.00
5265 Copier		745.80	

Appendix A
Financial Reports

5270 Website	1,604.80		1,610.25		1,700.00
Total 5260 Office Expense	\$ 1,619.86	\$	4,351.78	\$	3,400.00
5280 OMHA Fees	25,419.25		21,947.36		22,000.00
5360 Photography	1,523.10		1,705.76		1,700.00
5380 Referees	14,606.00		26,004.00		27,000.00
5390 Registration Expense			0.00		0.00
5401 Southern Counties Reg - Rep	900.00		900.00		900.00
5460 Timekeepers	4,519.57		10,295.12		12,000.00
5540 Gatekeepers	4,151.02		9,766.46		10,000.00
5910 Other Expenses	345.29		768.17		1,500.00
Total Expenses	\$ 243,487.80	\$	346,177.19	\$	363,815.00
OTHER INCOME					
5700 Interest Income	24.90		860.35		850.00
Total Other Income	\$ 24.90	\$	860.35	\$	850.00
OTHER EXPENSES					
8000 Ask My Accountant			0.00		0.00
Total Other Expenses	\$ 0.00	\$	0.00	\$	0.00
PROFIT	\$ 53,410.53	\$	11,503.82	-\$	14,098.01

Saturday, Jan 05, 2019 09:18:32 AM GMT-8 - Accrual Basis

Caledonia and District Minor Hockey Association

BALANCE SHEET

As of January 5, 2019

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1112 Bank of Montreal	79,036.52
1140 Petty Cash	0.00
1149 Float - Prize Table	0.00
1150 Float - Gate	575.00
Float - Challenge Cup	1,500.00
12000 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$81,111.52
Accounts Receivable (A/R)	
1200 Accounts Receivable	2,801.50
Total Accounts Receivable (A/R)	\$2,801.50
1217 Prepaid Expenses & Licences	1,673.90
1225 Returned Cheques	0.00
1310 Investments	149,818.00
Advanced Funds-Midget AE	0.00
Total Current Assets	\$235,404.92
Total Assets	\$235,404.92
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2200 Accounts Payable	0.00
Total Accounts Payable (A/P)	\$0.00
2100 Deferred Revenue	0.00
2115 Goalie Equip - Green Donations	0.00
2201 Accounts Payable - JV's	8,215.00
Accrued Liabilities	4,410.84
Total Current Liabilities	\$12,625.84
Total Liabilities	\$12,625.84
Equity	
3000 Opening Balance Equity	0.00
Retained Earnings	169,368.55
Profit for the year	53,410.53
Total Equity	\$222,779.08
Total Liabilities and Equity	\$235,404.92

ONTARIO HOCKEY FEDERATION

400 Sheldon Drive, Unit 9
Cambridge, ON N1T 2H9
T: 226 533.9070 F: 519 620.7476
www.ohf.on.ca



December 14, 2018

Information Bulletin Release 12-10
FOR IMMEDIATE RELEASE

Freedom of Choice Between Hamilton AAA Organizations for the 2019/20 Season

CAMBRIDGE, Ont. – Coming into effect for the 2019/20 season players within the residential boundaries of the Hamilton Huskies (Alliance) and the Hamilton Jr. Bulldogs (OMHA) have freedom of choice between the two Hamilton AAA organizations. This means that the current territories of the Huskies and Jr. Bulldogs are to form one singular Hamilton Zone encompassing the two organizations offering AAA hockey. The new zone includes the territories of the following Minor Hockey Associations: Hamilton (Alliance), Ancaster (OMHA), Caledonia (OMHA), Dundas (OMHA), Flamborough (OMHA), Glanbrook (OMHA), Hagersville (OMHA) and Stoney Creek (OMHA).

With regards to trying out, resident players within the Hamilton zone may attend tryouts for either of the Hamilton AAA teams, however they may only tryout for a single team at a time. Players must be either offered a roster spot or released by 23:59 of the fourth day of tryouts. Before undertaking movement outside of the Hamilton Zone, players must be released by one of the Hamilton AAA organizations- a player who tries out for both Hamilton AAA teams must obtain a release from both teams. Players who do not reside in the boundaries of the Hamilton Zone must be released by both Hamilton AAA organizations before undertaking movement through Hamilton. Movement outside the Hamilton Zone is subject to OHF regulations for player movement.

Effective for the 2019-20 season any team Officials currently rostered for the 2018-19 season with either the Hamilton Huskies or Hamilton Jr. Bulldogs may not register or appear on the bench of the other Hamilton AAA team in the next season in the immediately higher age division without the written consent of the Hamilton AAA Zone Organization. Such written consent must be signed by a Hamilton AAA Zone Official and be provided to the OMHA, ALLIANCE and OHF Offices. For the duration of the pilot this same practice will be applied for all team Officials.

This trial will run for a three-year duration, during this time an OHF appointed group will monitor the implementation of these recommendations and if required suggest ongoing amendments to the OHF Directors. The composition of this group will be as follows: one representative from each of Alliance Hockey, GTHL, NOHA, OMHA, Hamilton Huskies and Hamilton Jr. Bulldogs plus a chair, as assigned by the Directors of the OHF.

In addition, the Directors of the OHF have established a temporary moratorium on change of Member requests for Minor Hockey Associations included in the new Hamilton Zone. The moratorium will remain in effect until the conclusion of the three-year trial period. Change of Member requests received prior to November 15, 2018 will must follow the existing Alliance Hockey and OMHA facilitation process.

The OHF has been in existence since 1989 and is comprised of seven Members: the Minor Hockey Alliance of Ontario (Alliance), the Greater Toronto Hockey League (GTHL), Northern Ontario Hockey Association (NOHA), Ontario Hockey Association (OHA), the Ontario Hockey League (OHL), Ontario Minor Hockey Association (OMHA) and the Ontario Women's Hockey Association (OWHA.)

Annex C
Affiliate Player Policy

Section J - Affiliate Player Policy

In addition to the Affiliated Player Policy as outlined in this section, the rules as set out from time to time by the OMHA and the Haldimand County Local League pertaining to Affiliated Players will be adhered to.

It is the philosophy of the CDMHA that the Affiliated Player (AP) system is an essential component of our program especially at higher age levels. We also believe that any opportunity for additional development of our players is welcome.

(a) A team may sign up to 19 players on their AP list. Players at the Rep level may affiliate with Rep teams at their next level or above. Players at the AE level may affiliate with Rep or AE teams at their level or above. Local League players may affiliate with house league teams in a higher age level or for their division's Rep or AE team. **Rep/AE teams that are considering affiliate players from CDMHA local league teams must first consider players who tried out and were cut from the Rep/AE team evaluations. If there are no players interested or available in this category, then and only then can a Rep/AE team approach a player who did not try out for the Rep/AE team evaluations.**

E.g. #1 - An Atom house/local league player may affiliate with Atom AE, Atom Rep, or any Peewee team

E.g. #2 - An Atom AE player may affiliate with Atom Rep, Peewee AE or Peewee Rep

E.g. #3 - An Atom Rep player may affiliate with the Peewee Rep team only

(b) Coaches must identify each AP player on an approved OMHA form as provided by the Rep Convenor, VP Rep or VP House, as applicable.

(c) AP's may only be used in a practice or game to cover the absence of a player due to illness, injury, vacation or suspension. Any special requests must be reviewed and approved by the Board. Note: under Haldimand League Local League Rules, teams in Novice and Atom divisions may only affiliate players up to a maximum of 12 skaters. For PeeWee through Midget, teams may affiliate up to a maximum of 15 skaters.

(d) An AP may not be used if there is a conflict in schedule with the player's regular carded team.

(e) No player can be signed to more than one (1) AP list. No player can be added as an AP to play in games until they are on an approved roster.

(f) The Rep/AE Convenor, VP Rep or VP Local League as applicable must be notified in advance of the use of AP players. Any special requests must be reviewed and approved by the Board.

(g) Coaches are responsible to obtain permission from parents and the carded team coach for the player to be signed as an AP.



2019/2020 SPONSORSHIP OPPORTUNITIES

Please review the following sponsorship opportunities we have. If you do not see something that meets your wishes, please feel free to reach out to our VP of Business who can work with you to contribute.

- | | |
|--|----------|
| 1. REP or AE Home Jersey Sponsor | |
| Company Name on the back of a team's Jersey for one season | \$500.00 |
| 2. REP or AE Away Jersey Sponsor | |
| Company Name on the back of a team's Jersey for one season | \$450.00 |
| 3. REP or AE Home and Away Jersey Sponsor | |
| Company Name on the back of a team's Jersey for one season | \$900.00 |
| 4. Local League Jersey Sponsorship | |
| Company Name on the back of a team's Jersey for one season | \$400.00 |

All sponsors of the Jerseys will receive a team mounted picture recognizing their contribution.

5. Half Ice Boards Sponsorship is for a 3 year term and the size is 8' x 3'.
These boards are being used for the Tyke and Novice Teams.
One side of the Board is \$1200 and Both Sides of the Board is \$2000.
6. Gate and Entry Roll Up Sign is for 3 years and the size would be approx. 3' by 2' foot advertisement on the bottom. 1 or 2 signs \$500 each.

Caledonia Challenge Cup Tournament Sponsorship – Advertising in the Tournament Program and adding a prize to our Raffle Table. This program reaches 60+ Hockey Teams and families that will be in town for the tournament. These families will be shopping, eating and lodging in our area.

7. Business Card Size Ad - \$100 + \$50 or more raffle table prize donation
8. Half Page Ad Size - \$200 + \$50 or more raffle table prize donation
9. Full Page Ad Size - \$400 + \$50 or more raffle table prize donation
10. \$50 or more prize donation will receive honorable mention in our program.

All Sponsors will be advertised on CDMHA website, Social Media Feeds and our Tournament Twitter Feed. A flyer or business coupon can be added to our tournament team bags if applicable.